

**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
JANUARY 14, 2025**

*Approved 1-28-25*

**11:30 AM - 12:50 PM**

**MH-141**

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Valdez, Wood

Absent: Milligan, Swarat

## **I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.
- Chair Jarvis thanked Exec for the gift cards that was sent to him.

## **II. URGENT BUSINESS**

- Do we want to pass a resolution, or resolutions, to show grace to faculty, staff, and students who are impacted by the fires?
  - Exec agreed there needs to be one resolution for the community and possibly list resources that are available.
  - Chair Jarvis will create a google doc to allow everyone to provide input into the resolution.
    - Q: Could we have a coffee hour for people to gather that would like to talk?
- An issue I brought up before, the delay in processing admission applications. I heard the Provost say this problem has been solved, at the beginning of the semester. How should we address this issue?
  - Chair Jarvis will speak with the President on this issue.

## **III. ANNOUNCEMENTS**

No announcements.

## **IV. APPROVAL OF MINUTES**

4.1 EC Minutes 12-17-24 (draft) - *forthcoming*

## **V. CHAIR'S REPORT**

In early November, the President and I had been talking about putting a message out to campus about giving thanks, it was going to go out around Thanksgiving, but his schedule got busy. We decided we would do it around New Year and talk about newness, and part of it would be around the new administration. We were thinking a video message about being generous and kind to each other.

I am thinking that new/renew does not feel right post last week, so I do not think that is a good message. I am more inclined to say let's not do a message like that. I think if a message goes out, it should be an email and not a video message.

## **VI. STAFF REPORT**

- Penny Weismuller is retiring in August and wanted to know if she can remain on the Senate for the spring semester.

A: (Jarvis) Yes.

## **VII. COMMITTEE LIAISON REPORTS**

7.1 Diversity & Inclusion Committee [Kanel], T, 12-17-24, 1:00 - 2:00 PM, PLS-256

No report submitted.

## VIII. UNFINISHED BUSINESS

- 8.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel
- 8.2 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel
  - 1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy

## IX. NEW BUSINESS

- 9.1 Ad Hoc for the Constitution Committee
  - Volunteers:
    - Kristi Kanel
    - Stacy Mallicoat
- 9.2 Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures
  - (Wood) Lines 610-611: add wording: "qualified faculty member".
  - This document will be added to the next AS agenda as a new business item.
- 9.3 Revisions to UPS - 411.105 - Support Courses
  - (Jarvis) Line 9: add the word "significant".
  - (Childers) Add the word "service" to the footnote.
  - (Kleinjans) Delete the second sentence in the footnote.
  - This document will be added to the next AS agenda as a consent calendar item.
- 9.4 Revisions to UPS 410.103 - Curriculum Guidelines and Procedures: Academic Programs
- 9.5 UPS 411.601 - Policy on Academic Internships - (Discussion item)
- 9.6 Revisions to UPS 100.610 - Program Discontinuance and Program Suspension
  - 1. EO EP&R 19-10
    - (Childers) Line 316: delete the second column in the table with the old dates.
    - This document will be added to the next AS agenda as a consent calendar item.
    - Executive Committee went into Executive Session.
- 9.7 Strategic Plan UPS Pain Point Survey - (Discussion item)
- 9.8 CSU Generative AI Committee Report - (Discussion item)
- 9.9 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)
- 9.10 Revisions to UPS 103.005 - World Wide Web Policy
- 9.11 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

### Additional New Business:

- (Jarvis) Ups 300.030 - Academic Appeals is on the AS agenda as a new business item. We did not get to this at the last Seante meeting and the Appeals Committee would like to get this document approved as soon as possible.

I would like to move this document to the consent calendar. Exec approved of moving the document to the Consent Calendar.

## X. MEMBER ITEMS

## XI. ADJOURNMENT

- M/S/P (Valdez/Jarvis) Meeting adjourned at 12:50 pm.